

# **Refugee Council of Australia Inc**

ABN 87 956 673 083

## **Financial Statements**

For the Year Ended 30 June 2008

# Refugee Council of Australia Inc

ABN 87 956 673 083

For the Year Ended 30 June 2008

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# Refugee Council of Australia Inc

ABN 87 956 673 083

## Directors' Report

30 June 2008

Your committee members submit the financial report of the association for the financial year ended 30 June 2008.

### 1. General information

#### (a) Committee Members

The names of committee members throughout the year and at the date of this report are:

- Maureen Adamson
- Paris Aristotle Appointed 19/11/2007
- Elizabeth Biok
- David Bitel
- Lionel Conyer
- John Gibson
- Kevin Liston
- Prof William Maley
- David Manne Resigned 19/11/2007
- Grant Mitchell
- Rev John Murphy
- Esta Paschalidis-Chilas
- Jenny Semple
- Melika Sheikh-Eldin Appointed 19/11/2007
- Barbara Young

#### (b) Principal Activities

The principal activities of Refugee Council of Australia Inc during the financial year were research, policy analysis, advocacy, training and community education.

No significant change in the nature of these activities occurred during the year.

### 2. Business review

#### Operating Result

The loss of the association for the financial year after providing for income tax amounted to \$ 12,205.

### 3. Other items

No significant changes in Refugee Council of Australia Inc's state of affairs occurred during the financial year.

Signed in accordance with a resolution of the Members of the Committee:

Director: ..... Director: .....

Lionel Conyer John Gibson

Dated this ..... day of ..... 2008

# Refugee Council of Australia Inc

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## Auditors Independence Declaration under Section 307C of the Corporations Act 2001

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2008 there have been:

- (i) no contraventions of the auditor independence requirements as set out in the Corporations Act 2001 in relation to the audit; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.

DFK Laurence Varnay  
Chartered Accountants

Steven Heller  
Partner

Sydney

# Refugee Council of Australia Inc

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## Income Statement

For the Year Ended 30 June 2008

	<b>2008</b>	<b>2007</b>
<b>Note</b>	<b>\$</b>	<b>\$</b>
Revenue	<b>349,182</b>	363,899
Other income	<b>1,332</b>	1,106
Employee benefits expense	<b>(261,168)</b>	(268,418)
Depreciation, amortisation and impairments	<b>(4,243)</b>	(5,483)
Other expenses	<b>(97,308)</b>	(103,332)
<b>Profit before income tax</b>	<b>(12,205)</b>	(12,228)
<b>Profit attributable to members</b>	<b>(12,205)</b>	(12,228)

# Refugee Council of Australia Inc

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## Balance Sheet

30 June 2008

	Note	2008 \$	2007 \$
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalents	3	107,166	32,745
Trade and other receivables	4	30,590	14,313
<b>Total current assets</b>		<b>137,756</b>	<b>47,058</b>
<b>Non-current assets</b>			
Property, plant and equipment	5	8,662	11,915
<b>Total non-current assets</b>		<b>8,662</b>	<b>11,915</b>
<b>TOTAL ASSETS</b>		<b>146,418</b>	<b>58,973</b>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Trade and other payables	6	22,210	31,660
Short-term provisions	7	12,554	9,582
Other current liabilities	8	106,128	-
<b>Total current liabilities</b>		<b>140,892</b>	<b>41,242</b>
<b>TOTAL LIABILITIES</b>		<b>140,892</b>	<b>41,242</b>
<b>NET ASSETS</b>		<b>5,526</b>	<b>17,731</b>
<b>EQUITY</b>			
Retained earnings		5,526	17,731
<b>TOTAL EQUITY</b>		<b>5,526</b>	<b>17,731</b>

# Refugee Council of Australia Inc

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## Statement of Changes in Equity

For the Year Ended 30 June 2008

	<b>Retained Earnings</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>
<b>2008</b>		
Balance at 1 July 2007	17,731	17,731
Profit attributable to members	(12,205)	(12,205)
<b>Balance at 30 June 2008</b>	<b>5,526</b>	<b>5,526</b>
<b>2007</b>		
	<b>Retained Earnings</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>
Balance at 1 July 2006	29,959	29,959
Profit attributable to members	(12,228)	(12,228)
Transfers to and from reserves		
<b>Balance at 30 June 2007</b>	<b>17,731</b>	<b>17,731</b>

# Refugee Council of Australia Inc

ABN 87 956 673 083

## Cash Flow Statement

For the Year Ended 30 June 2008

	2008	2007
Note	\$	\$
<b>Cash from operating activities:</b>		
Receipts from supporters	167,663	220,479
Receipts from consultancy & training	46,725	13,346
Interest received	1,309	893
Donations received	24,105	24,818
Receipts from other funding sources	94,436	103,153
Payments to suppliers and employees	<u>(258,827)</u>	<u>(349,139)</u>
<b>Net cash provided by (used in) operating activities</b>	9 <b>75,411</b>	<b>13,550</b>
<b>Cash flows from investing activities:</b>		
Acquisition of property, plant and equipment	<u>(990)</u>	<u>(9,404)</u>
<b>Net cash provided by (used in) investing activities</b>	<u>(990)</u>	<u>(9,404)</u>
<b>Cash flows from financing activities:</b>		
<b>Net increase (decreases) in cash held</b>	<b>74,421</b>	4,146
Cash at beginning of financial year	<u>32,745</u>	<u>28,599</u>
<b>Cash at end of financial year</b>	<u><b>107,166</b></u>	<u>32,745</u>

# Refugee Council of Australia Inc

ABN 87 956 673 083

## Notes to the Financial Statements

For the Year Ended 30 June 2008

### 1 Statement of Significant Accounting Policies

#### (a) General information

The financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards, Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board and the requirements of the Associations Incorporation Act of the Australian Capital Territory.

The financial report covers Refugee Council of Australia Inc as an individual entity. Refugee Council of Australia Inc is an association incorporated in the Australian Capital Territory under the Associations Incorporations Act 1991.

The financial report of Refugee Council of Australia Inc as an individual entity complies with all Australian equivalents to International Financial Reporting Standards (AIFRS) in their entirety.

The following is a summary of the material accounting policies adopted by the association in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

#### (b) Basis of Preparation

##### Reporting Basis and Conventions

The financial report has been prepared on an accruals basis and is based on historical costs modified by the revaluation of selected non-current assets, financial assets and financial liabilities for which the fair value basis of accounting has been applied.

#### (c) Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment losses.

##### Plant and equipment

Plant and equipment are measured on the cost basis less depreciation and impairment losses.

##### Depreciation

The depreciable amount of all fixed assets including buildings and capitalised leased assets, is depreciated on a straight-line basis over their useful lives commencing from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of depreciable assets are:

<b>Class of Fixed Asset</b>	<b>Depreciation Rate</b>
Furniture, Fixtures and Fittings	5%
Office Equipment	10 - 33 %

# Refugee Council of Australia Inc

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## Notes to the Financial Statements

For the Year Ended 30 June 2008

### 1 Statement of Significant Accounting Policies continued

#### (c) Property, Plant and Equipment continued

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each balance sheet date.

#### (d) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the balance sheet.

#### (e) Employee Benefits

Provision is made for the association's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs. Employee benefits payable later than one year have been measured at present value of the estimated future cash outflows to be made for those benefits.

#### (f) Provisions

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

#### (g) Income Tax

The association is a Public Benevolent Institution and is also endorsed as a Deductible Gift Recipient from 1 July 2000.

In accordance with a letter of advice from the Australian Taxation Office, the association is endorsed for charity tax concessions as follows:

- Income tax exemption from 1 July 2000 under sub division 50-B of the Income Tax Assessment Act 1997.
- GST concessions from 1 July 2005 under division 176 of a New Tax System (Goods & Services Tax) Act 1999.
- FBT exemption from 1 July 2005 under section 123C of the Fringe Benefits Tax Assessment Act.

These charity tax concessions are recorded on the public register maintained by the Australian Business Registrar. Accordingly the management committee have not provided for any Income Tax in the accounts.

#### (h) Revenue

Revenue from the sale of goods is recognised upon the delivery of goods to customers.

# Refugee Council of Australia Inc

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## Notes to the Financial Statements

For the Year Ended 30 June 2008

### 1 Statement of Significant Accounting Policies continued

#### (h) Revenue continued

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

Revenue from the rendering of services is recognised upon the delivery of the service to the customers.

All revenue is stated net of the amount of goods and services tax (GST).

#### (i) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

Cash flows are presented in the cash flow statement on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

### 2 Auditors' Remuneration

	2008	2007
	\$	\$
Remuneration of the auditor of the association for:		
- Auditing or reviewing the financial report	2,000	1,256

### 3 Cash and Cash Equivalents

Cash on hand	500	543
Cash at bank	106,666	32,202
	<u>107,166</u>	<u>32,745</u>

### 4 Trade and Other Receivables

CURRENT		
Trade receivables	29,084	13,637
Other receivables	1,506	676
	<u>30,590</u>	<u>14,313</u>

# Refugee Council of Australia Inc

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## Notes to the Financial Statements

For the Year Ended 30 June 2008

	2008	2007
	\$	\$
<b>5 Property Plant and Equipment</b>		
PLANT AND EQUIPMENT		
Furniture, fixture and fittings		
At cost	65,480	64,490
Less accumulated depreciation	(56,819)	(52,576)
Total furniture, fixture and fittings	8,661	11,914
<b>Total property, plant and equipment</b>	<b>8,661</b>	<b>11,914</b>

### (a) Movements in Carrying Amounts

	Furniture, Fixtures and Fittings	Total
	\$	\$
Balance at the beginning of year	11,914	11,914
Additions	990	990
Depreciation expense	(4,243)	(4,243)
Carrying amount at the end of year	8,661	8,661

### 6 Trade and Other Payables

CURRENT		
Unsecured liabilities		
Trade payables	922	3,767
GST payable	3,883	5,419
Sundry payables and accrued expenses	17,404	22,474
	<b>22,209</b>	<b>31,660</b>

# Refugee Council of Australia Inc

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## Notes to the Financial Statements

For the Year Ended 30 June 2008

	2008	2007
	\$	\$
<b>7 Provisions</b>		
<b>Analysis of Total Provisions</b>		
Current	12,554	9,582
	<u>12,554</u>	<u>9,582</u>
<b>Movement in carrying amounts</b>		
	<b>Employee entitlements</b>	<b>Total</b>
	\$	\$
Opening balance at 1 July 2007	9,582	9,582
Additional provisions	2,972	2,972
Balance at 30 June 2008	<u>12,554</u>	<u>12,554</u>
<b>8 Other Liabilities</b>		
<b>Current</b>		
Other deferred income	106,128	-
<b>Total</b>	<u>106,128</u>	<u>-</u>
<b>9 Cash Flow Information</b>		
<b>Reconciliation of Cash Flow from Operations with Profit after Income Tax</b>		
Net income/loss for the period	(12,205)	(12,228)
Cash flows excluded from profit attributable to operating activities		
Non-cash flows in profit		
Depreciation	4,243	5,483
changes in assets and liabilities		
(Increase)/decrease in trade receivables	(16,277)	(2,313)
Increase/(decrease) in trade payables and accruals	(9,451)	23,367
Increase/(decrease) in deferred income	106,129	-
Increase/(decrease) in provisions	2,972	(759)
	<u>75,411</u>	<u>13,550</u>

# Refugee Council of Australia Inc

ABN 87 956 673 083

Notes to the Financial Statements

For the Year Ended 30 June 2008

## 10 Association Details

The registered office of the association is:

Refugee Council of Australia Inc

Suite 4A6, 410 Elizabeth St,

Surry Hills, 2010

# Refugee Council of Australia Inc

ABN 87 956 673 083

## Directors' Declaration

In the opinion of the committee the financial report as set out on pages 3 to 12:

1. Presents a true and fair view of the financial position of Refugee Council of Australia Inc as at 30 June 2008 and its performance for the year ended on that date in accordance with Australian Accounting Standards, mandatory professional reporting requirements and other authoritative pronouncements of the Australian Standards board.
2. At the date of this statement, there are reasonable grounds to believe that Refugee Council of Australia Inc will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

President .....  
John Gibson

Treasurer .....  
Lionel Conyer

Dated

# Refugee Council of Australia Inc

ABN 87 956 673 083

## Independent Audit Report to the members of Refugee Council of Australia Inc

### Report on the Financial Report

We have audited the accompanying financial report of Refugee Council of Australia Inc, which comprises the balance sheet as at 30 June 2008, and the income statement, statement of changes in equity and cash flow statement for the year ended that date a summary of significant accounting policies, other explanatory notes and the directors' declaration.

### Directors' Responsibility for the Financial Report

The directors of the association are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Corporations Act 2001. This responsibility includes: designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

### Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Independence

In conducting our review, we have complied with the independence requirements of the Corporations Act 2001. We confirm that the independence declaration required by the Corporations Act 2001, provided to the directors of Refugee Council of Australia Inc on 30 October 2008, would be in the same terms if provided to the directors as at the date of this auditor's report.

# Refugee Council of Australia Inc

ABN 87 956 673 083

## Independent Audit Report to the members of Refugee Council of Australia Inc

### Auditor's Opinion

In our opinion the financial report of Refugee Council of Australia Inc is in accordance with the Corporations Act 2001, including:

- (a) giving a true and fair view of the association's financial position as at 30 June 2008 and of its performance for the year ended on that date; and
- (b) complying with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Corporations Regulations 2001.

DFK Laurence Varnay  
Chartered Accountants

Steven Heller  
Partner

Sydney

# Refugee Council of Australia Inc

ABN 87 956 673 083

## Disclaimer

For the Year Ended 30 June 2008

The additional financial data presented on page 17 is in accordance with the books and records of the association which have been subjected to the auditing procedures applied in our statutory audit of the association for the year ended 30 June 2008. It will be appreciated that our statutory audit did not cover all details of the additional financial data. Accordingly, we do not express an opinion on such financial data and we give no warranty of accuracy or reliability in respect of the data provided. Neither the firm nor any member or employee of the firm undertakes responsibility in any way whatsoever to any person (other than Refugee Council of Australia Inc) in respect of such data, including any errors of omissions therein however caused.

Sydney

DFK Laurence Varnay  
Chartered Accountants

.....  
Steven Heller, Partner

# Refugee Council of Australia Inc

ABN 87 956 673 083

## Profit and Loss Account

For the Year Ended 30 June 2008

	2008	2007
	\$	\$
<b>Income</b>		
Fees	46,725	13,346
DIAC Contracts	65,123	89,990
Donations from ARF	123,100	102,742
Interest income	1,309	893
Member subscriptions	29,290	12,950
Grants	60,840	120,054
Donations	24,105	24,818
Other income	23	213
<b>Total income</b>	<b>350,515</b>	<b>365,006</b>
<b>Less: Expenses</b>		
Auditors remuneration	2,000	1,256
Bank charges	825	617
Board & meeting expenses	13,323	12,109
Computer expenses	736	3,420
Consulting and professional fees	435	4,723
Depreciation	4,243	5,483
Electricity and water	1,787	624
Insurance	2,624	2,602
Office rentals	24,977	7,255
Leave pay	2,972	(758)
Recruitment costs	824	1,730
Office relocation	-	4,021
Postage	2,173	2,669
Printing and stationery	6,680	12,553
Rates and taxes	526	246
Refugee Week Grants & other expenses	14,728	19,704
Registration fees	1,226	2,038
Repairs and maintenance	406	3,006
Salaries	234,553	242,708
Subscriptions	2,182	2,751
Sundry expenses	5,149	7,025
Superannuation contributions	20,679	21,454
Telephone and fax	9,666	10,484
Travel - domestic	7,864	6,228
Workers compensation insurance	2,141	3,283
<b>Total Expenses</b>	<b>362,719</b>	<b>377,231</b>
<b>Profit before income tax</b>	<b>(12,204)</b>	<b>(12,225)</b>